

**SSI Dane County Managed Care Advisory Committee  
Minutes  
4/1/05**

**Attendance:**

**Todd Costello, Community Living Alliance, Inc. (CLA)**  
**Tim Otis, Mental Health Center of Dane County (MHCDC)**  
**Jennifer Lowenberg, NAMI-Wisconsin**  
**Dan Lowndes, CLA**  
**Owen McCuster, CLA**  
**Shel Gross, Wisconsin Mental Health Association (MHA)**  
**Jim Maddox, MH Redesign, Dane County**  
**Ginny Graves, The Management Group (TMG)**  
**Peggy Michaelis, MHCDC**  
**Don Libby, APS**  
**Ruthanne Landsness, APS**  
**Tom Lawless, TMG**  
**Marci Katz, MHCDC**  
**Dianne Greenley, Wisconsin Coalition for Advocacy**  
**Heidi Herziger, BHCSO**  
**Ken Golden, DDES**  
**Fran Genter, Dane Co. DHS**  
**William Greer, MHCDC**  
**David Sievert, CLA/TMG**  
**Bonnie Morely, CLA**  
**Michael Fox, DHFS/BMHCP**  
**Angie Dombrowicki, DHFS/BMHCP**  
**Joyce Allen, DHFS/BMHSA**  
**Angie Castillo, DHFS/BMHCP**  
**Mary Laughlin, DHFS/BMHCP**  
**Dave Beckfield, DHFS/BMHCP**  
**Peg Algar, DHFS/BMHCP**

**I. Review of the Minutes from Last Meeting**

No comments were made on the minutes. They were accepted into the record and will be posted on the web page, along with other documents from our committee work. The web page address is: <http://dhfs.wisconsin.gov/medicaid7/index.htm#medicaid>

**II. Review of the Advisory Committee Issue Log — Peg Algar**

- The quality indicators for the Dane program will be selected by the end of May 2005.

- Language on rate development, risk adjustment and funding for persons receiving community support program (CSP) or targeted case management (TCM) services has been developed for the Medicaid contract and was shared with the advisory committee.
- The Department and CLA are developing an information booklet on the Dane Co. SSI MC Program for potential enrollees.
- Town Hall meetings will be held where potential enrollees will be invited for an informational session on the Dane Co. SSI MC Program. State staff, the MCO, and Automated Health Systems (the enrollment broker) will be available to present information on the program as well as answer any questions that potential enrollees may have. Interpreters will be available.
- The quality assurance section of the contract is being reviewed by the quality assurance workgroup. The contract will need to also be reviewed by the Department's legal counsel.
- The Medicaid Waiver Application was submitted to the Centers for Medicare and Medicaid Services on April 8, 2005.
- The current RFP being developed for Milwaukee for an external advocate indicates that additional counties may be added for coverage.

**Questions:**

*1. What about CSP services that are not covered by the cap rate?*

Some of the match will go for services beyond those listed as covered under the cap rate.

*2. How will CSPs ramp up with waiting lists? How will ratios of providers to enrollees be addressed?*

This is addressed in the CLA workplan. Also, in the certification process, the MCO must demonstrate network adequacy.

*3. When will the initial assessments be done?*

The contract requires that the MCO conduct an initial assessment within 60 days of enrollment.

*4. Will the Mental Health Center add staff to address the new program?*

The Mental Health Center will be contracting with providers as needed. CLA is responsible for demonstrating network adequacy. CLA and MHCDC may contract with other providers as needed.

### **III. Rate Setting Update — Dave Beckfield**

- The consulting actuary is nearly finished incorporating the local match for TCM and CSP services into the Fee-For-Service cost and revising the rate cells to reflect the over 65 and the MAPP populations. Final Fee-for-Service equivalents and proposed rates will be presented at the April 12th meeting of the rate workgroup.
- In order to address any potential adverse selection, there is a retrospective adjustment based on the illness burden of the actual enrollees during the year. Illness burdens will be monitored on an ongoing basis and rates will be adjusted if needed.

### **IV. Draft Enrollment Booklet — Dave Sievert**

- CLA and the MHCDC revised the enrollment booklet to fit the Dane County program. The Department must approve the document and there is a fairly tight timeline for approval as implementation of the program is July 1, 2005. Printing will take 6-8 weeks. It was agreed that any further edits will need to be done within the next week and the booklet will need to be submitted for Departmental review on April 8<sup>th</sup>.
- A number of edits were discussed during the meeting and will be incorporated into the draft booklet. Any further edits may be forwarded to Peg Algar via e-mail or hard copy.

### **V. Predictive Model Update — Don Libby**

- Recent developments include:
  - ✓ Changed name from “Rapid Management Report” to “Predictive Risk Report” (PRR).
  - ✓ Changed delivery method from web-interactive to ftp delivery.
  - ✓ Changed delivery format from one page at a time to a single batch file.
  - ✓ Developed and delivered an MS Access database report to print single page PRR.
  - ✓ Developed and delivered a four-page user guide to explain how to use the PRR.
  - ✓ Developed and tested software to automate timing, production, and delivery of PRR.
- Created four new reports\* to provide details of:
  - ✓ Continuity of Care Report (Prior authorizations currently in effect)
  - ✓ Recent Provider Report (All providers in past 3 months)
  - ✓ Recent Durable Medical Equipment Report (All DME in past 3 months)
  - ✓ Recent Pharmacy Report (All prescriptions in past 3 months)

\*In response to a request that the look-back periods be longer, the report periods will be changed to: Provider Report — 12 months, DME Report — 24 months, and Pharmacy Report — 6 months.

- Work in progress: Complete population of the PRR\_DATA production table. First production job will deliver reports for March enrollments (Milwaukee) on Wed. April 6, 2005. Ongoing reports will be delivered on the first Wednesday of each month.
- Regarding the predictive model, APS will provide a help line to CLA. Someone at the MCO will need to sit at a computer once a month and type in enrollee names to obtain the pertinent predictive model reports from APS. APS will provide technical assistance to put this system in place.

#### **VI. Operations Update — Heidi Herziger**

- Timelines for implementation of the program need to be definite before any system changes will be made. Administrators will be meeting with Helene Nelson to discuss the implementation date next week.

#### **VII. Town Hall Informational Meeting — Peg Algar**

- A workgroup was organized to start planning for the Dane Program Town Hall Informational Meetings. These meetings will be held to inform potential enrollees about the program and allow them to ask any questions they may have. Workgroup members include: Owen McCusker, Peggy Michaelis, David LeCount, David Sievert, Fran Genter, Jeff Erlanger, Joyce Allen, Mike Fox, Todd Costello, Tim Otis and Peg Algar.
- The first planning meeting will be held on April 20, 2005, at 10:00 am, in CR B250G — (This is the conference room in 1 W. Wilson on floor 2B, near the cafeteria.)

#### **VIII. Next Steps**

**The next Advisory Committee Meeting is scheduled for:**

**May 13, 2005  
9:00-11:00  
CR 751,  
1 W. Wilson Street  
Madison WI**